

MEETING OF THE  
BOARD OF LIBRARY TRUSTEES  
MAY 10, 2022  
MINUTES

Conducted by Remote Participation

**Call to Order**

Chair Jonathan Gates called the meeting to order at 7:19 p.m. and in attendance were trustees Heather Calvin, Adam Delmolino, Kathy Fennelly, Amy Hampe, Stephen Quinlan, and Joyce Radochia. Also in attendance were Andrea Nicolay, library director, and Anna Litten, assistant library director. Mr. Gates shared open meeting law information as it pertains to remote meetings and read the Resolution Acknowledging Native Lands.

**Community Time**

No members of the community were present.

**Approval of April 12 Meeting Minutes (vote)**

Ms. Fennelly moved to approve the April 12 Meeting Minutes, Ms. Hampe seconded the motion. Under Guidance from the Attorney General's office, the Board held a roll call vote. Ms. Calvin voted aye, Mr. Delmolino voted aye, Mr. Quinlan voted aye, Ms. Radochia voted aye, Mr. Gates voted aye. The Board approved the minutes.

**Appointment of Nominating Committee (vote)**

The Board discussed forming a nomination committee. Ms. Hampe moved to nominate Ms. Fennelly and Ms. Radochia to the Nomination Committee. Mr. Delmolino seconded the motion. The Board held a roll call vote. Ms. Calvin voted aye, Ms. Fennelly voted aye, Mr. Quinlan voted aye, Ms. Radochia voted aye, Mr. Gates voted aye. The Board approved the Nomination Committee.

**New Saturday Hours in July and August (vote)**

Ms. Nicolay shared information on making expanded summer Saturday hours possible. Ms. Calvin thanked Ms. Nicolay for her advocacy in expanding library service on Summer Saturdays. Ms. Calvin moved to support expanded 9 a.m. - 5 p.m. Saturday hours at the Robbins Library in July and August, starting July 9, 2022, pending Town Meeting approval of the library budget. Mr. Delmolino seconded the motion. The Board held a roll call vote. Ms. Fennelly voted aye, Ms. Hampe voted aye, Mr. Quinlan voted aye, Ms. Radochia voted aye, Mr. Gates voted aye.

The Board approved 9 a.m. - 5 p.m. Saturday hours at the Robbins Library in July and August starting July 9, 2022.

### **Preliminary Discussion of FY23 Strategic Plan Implementation Goals**

Ms. Nicolay discussed steps taken in FY22 to further strategic plan goals and outlined work for FY23 to support further action towards our goals. Ms. Nicolay will provide additional info on the FY 23 Strategic Plan Implementation in June.

### **Director's Report**

The Board discussed the Director's Report. Ms. Nicolay discussed the mask recommendation for Arlington's libraries, the visit with the MBLC building consultants, the Historical Arlington Newspapers, Pride Prom, Summer Reading, and the MBLC library passport. Ms. Nicolay will be staffing a table at the Heights "Spring Fling."

### **Youth and Young Adult Commission Study Committee Update**

Mr. Quinlan reported that the Select Board approved the Youth and Young Adult Study Commission report and the Study Committee portion of the Youth and Young Adult Commission is now over.

### **Foundation Liaison Update**

Ms. Calvin reported that donations to the Foundation continue to be strong. The Foundation is running \$30,000 ahead of FY21 year-to-date donations. The Maskell fund continues to grow. The Foundation welcomes new board member Alham Sadat. The board is designing realistic goals for the end of the year, firming steps for the donor recognition plan, and finding staffing support.

### **Friends Liaison Updates**

Ms. Radochia was unable to attend the Friends meeting. Ms. Litten reported the Friends held their first in-person programs since March 8, 2020 including their Annual General Meeting at which they elected the slate of officers. The Friends book sale scheduled for May 21 will coincide with the Spring Fling in the Heights and Garden Club plant sale.

### **Communications and Announcements**

There were no communications or announcements.

### **Unanticipated Items**

There were no unanticipated items.

**Date of Next Meeting: June 14, 2022**

**Adjournment (vote)**

Mr. Delmolino moved to adjourn. The Board held a roll call vote. Ms. Calvin voted aye, Ms. Fennelly voted aye, Ms. Hampe voted aye, Mr. Quinlan voted aye, Ms. Radochia voted aye, Mr. Gates voted aye. The meeting adjourned at 8:19 p.m.

**Materials Distributed:**

- May 10, 2022 Meeting Agenda
- April 12, 2022 Meeting Minutes
- Library Director's May 2022 report with Circulation Report